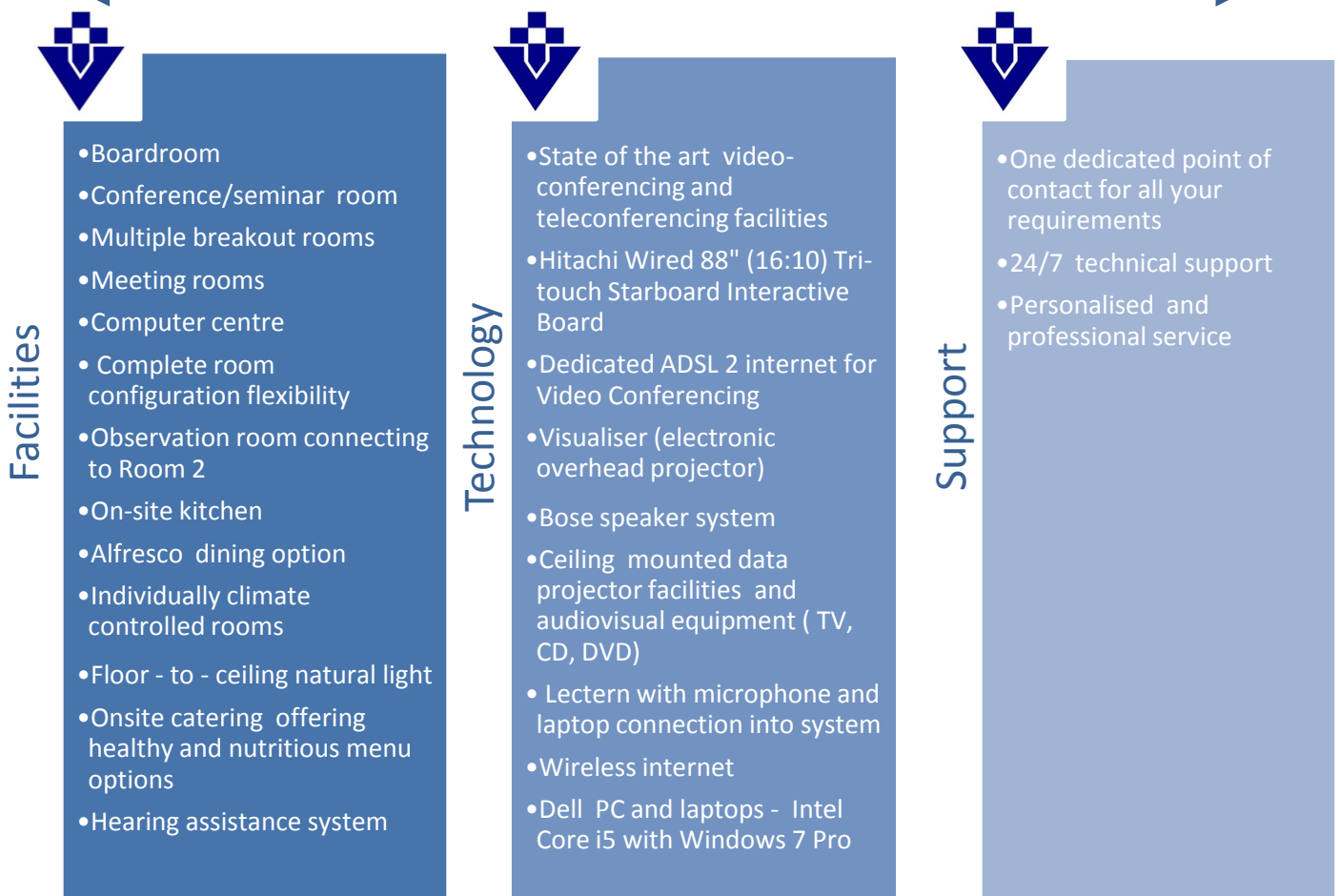




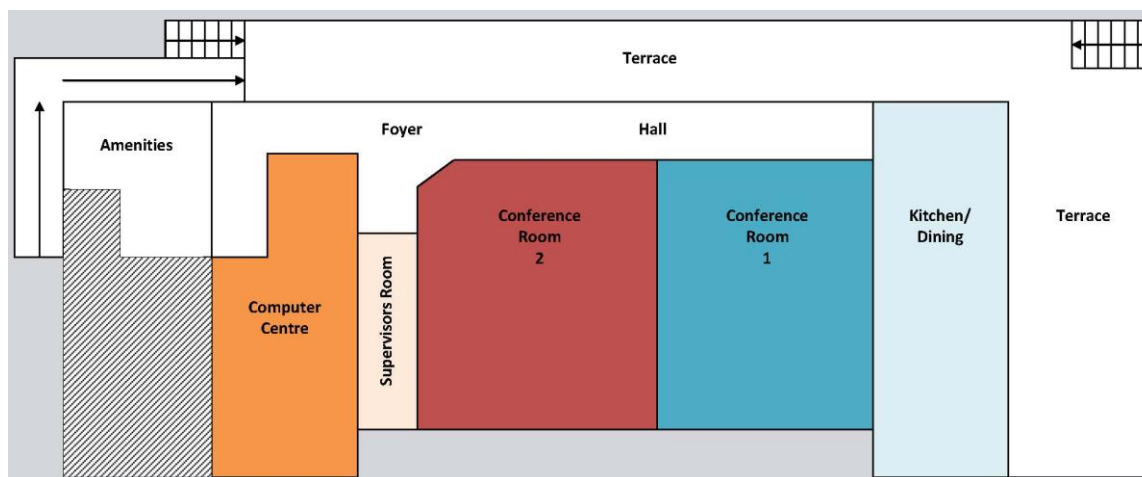
LOCATION





The Education Centre is located within the grounds of St Vincents Private Hospital, Lismore, only 3km from the Lismore CBD. With its convenient location, state-of-the-art facilities and a dedicated support team offering personalised and professional service, the Education Centre is an ideal choice for your next meeting, video-conference, interview, conference or training event.

Your Complete Event Solution



LAYOUT



Room	Dimensions	Sqr Mtrs	Boardroom	U-Shape	Classroom	Theatre	Cocktail
							
Room 1	7.0m x 8.8m	68	16	14	18	42	-
Room 2	7.8m x 8.8m	62	16	14	18	42	-
Room 1 & 2	8.8m x 14.8m	130	32	28	40	80	100

RATES

Room	Room 1	Room 2	Room 1 & 2	Video Conferencing (room 1 only)	Computer Centre
Half Day	\$95	\$95	\$140	-	\$80
Full Day	\$140	\$140	\$240	-	\$130
Hourly	\$40	\$40	\$60	\$150*	\$30
Saturday Full Day	\$240	\$240	\$340	-	-
Sunday Full Day	\$270	\$270	\$400	-	-

Available between 8:00am to 5:00pm or as negotiated. Weekday evenings after 6pm charged at an hourly rate (minimum of 3 hours).

Technical support surcharge applies for events outside the hours 8:00am – 5:00pm.

*Surcharge applies to video conferencing outside 8:00am – 5:00pm Monday-Friday.

All bookings incur tea/coffee costs of \$3.50 per person for half day or \$6 per person for full day unlimited onsite.

Rates subject to change as at February 2013.

All above prices exclusive of G.S.T.

Included in Room Hire	Extras
Room hire	Visualiser (electronic overhead projector)
Room set up	Photocopying, printing and faxing facilities
Audiovisual equipment in the room *	Catering (packages available)
Basic technical support	Additional set-up or technical support

*Video conferencing equipment not included with standard room hire

ROOM SPECIFICATIONS

ROOM 1

- The layout of room 1 is completely flexible and rooms 1 and 2 can combine to create one large space.
- State of the art video and teleconferencing facilities using Polycom HDX 8000, Polycom eagle eye 11 cameras front and rear and dedicated ADSL 2 internet for video conferencing.
- Ceiling mounted data projector facilities and audiovisual equipment (TV, CD, DVD capable).
- One touch screen multi-function control panel.
- Main projector- Sony 4300 with main screen 100" 1345 x 2155.
- Bose speaker system. In ceiling speakers for conference and lectern microphone and front of house speakers for content from TV, DVD, Laptop or PC.
- Desk laptop connection.
- Central floor- boxes provide presenter with power, data and voice services.
- Wireless internet.
- Desktop microphone for video/teleconferencing.
- Lectern with microphone and laptop connection into system.
- Hitachi Wired 88" (16:10) Tri-touch Starboard Interactive Board.
- Visualiser (electronic overhead projector).
- Floor-to-ceiling natural light (blinds installed).
- Registration desk- located at the entrance to the Education Centre.
- Room separated from room 2 by a concertinaed acoustic wall panel.
- Hearing assistance system.

ROOM 2

- The layout of room 2 is completely flexible and rooms 1 and 2 can combine to create one large space.
- Ceiling mounted data projector facilities and audiovisual equipment (TV, CD, DVD capable).
- Main projector - Sony 4300 with main screen 100" 1345 x 2155.
- Bose speaker system. In ceiling speakers for conference and lectern microphone and front of house speakers for content from TV, DVD, Laptop or PC.
- Desk laptop connection.
- Central floor- boxes provide presenter with power, data and voice services.
- Wireless internet.
- Electronic Whiteboard.
- Visualiser (electronic overhead projector).
- Floor-to-ceiling natural light (blinds installed).
- Registration desk located at the entrance of the Education Centre.
- Room separated from room 1 by a concertinaed acoustic wall panel.

ROOM 1 and 2 COMBINED

- The room layout is completely flexible and can seat up to 80 people.
- State of the art video and teleconferencing facilities using Polycom HDX 8000, Polycom eagle eye 11 cameras front and rear and dedicated ADSL 2 internet for Video Conferencing.
- Ceiling mounted data projector facilities and audiovisual equipment (TV, CD, and DVD capable).
- One touch screen multi-function control panel.
- 2 x main Projectors - Sony 4300 with main screens 100"1345 x 2155.
- Built in speakers and surround sound system.
- Desk laptop connection.
- Central floor- boxes provide presenter with power, data and voice services.
- Wireless internet.
- Desktop microphone for video/teleconferencing.
- Lectern with microphone and laptop connection into system.
- Hitachi Wired 88" (16:10) Tri-touch Starboard Interactive Board.
- Electronic Whiteboard.
- Visualiser (electronic overhead projector).
- Floor-to-ceiling natural light (blinds installed).
- Registration desk located at the entrance of the Education Centre.
- Hearing assistance system.

COMPUTER CENTRE

- 6 x DELL laptops Intel core i5 windows 7 Pro with additional 24" monitor and keyboard and mouse.

KITCHEN

- On-site kitchen.
- Kitchen can also double as a breakout room if available.

OUTDOOR TERRACE

- Alfresco dining option.
- Possible breakout area.

OBSERVATION ROOM

- Small observation room with viewing window into room 2.

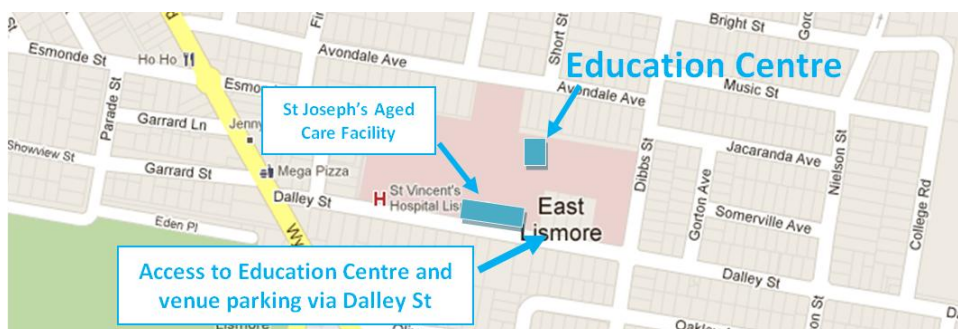
DISABLED ACCESS

The Education Centre is accessible via a ramp at the side of the building and a disabled parking space is located next to the centre (access from Avondale Ave car park).

PARKING FACILITIES

Off street parking is available adjacent to the Education Centre and accessible from Dalley Street, Lismore. Free on street parking is also available on Dalley Street and surrounding streets.

LOCATION



CATERING PACKAGES

All our food is prepared on-site to provide you with the freshest cuisine available. We offer a delicious range of catering options to choose from, or alternatively, we can work with you to meet your needs.

We cater for special dietary requirements.

PACKAGES			
REFRESHMENT PACKAGES	Morning tea or Afternoon tea	\$7.00 per person	Select 2 pieces of biscuits, slices or pastries per person and 1 platter option from our menu.
LUNCH PACKAGES	Cold lunch	\$15.00 per person	Assorted gourmet sandwiches, wraps (see menu for examples) and 1 platter option from our menu.
	Hot lunch Share menu	\$25.00 per person	Select 2 mains and 2 salads/vegetables from our share-style menu and 1 platter option.
FINGER FOOD		\$15.00 per person	Select from a large range of options from the finger food menu (6 pieces per person).

For Education Centre reservations and enquiries contact:

Amy Grant

Venue Booking Coordinator

St Vincents Private Hospital

PO Box 572, LISMORE, 2480

Phone: (02) 6627 9313

Email: educentre@svh.org.au

PHOTOGRAPHS

**Conference
Room 1**



**Conference
Room 2**

Conference Rooms 1 & 2 Combined





Computer Centre

Education Centre Kitchen



Alfresco Dining

